

### **The documents or evidence required to be presented at the meeting**

In order to facilitate the registration, the attendees should bring and present a bar code registration form. The participants must present the following documents, as the case may be before attending the meeting

#### **1. Individual Shareholders**

- 1.1 In case of an individual Shareholder Attending the Meeting in person: please present the following documents:
  - Identification card, government official card, driver licence, passport or other documents issued by the government agency, which appear the photos of the shareholders and shall not be expired.
- 1.2 In case of a shareholder represented by proxy Attending the Meeting: please present the following documents:
  - a proxy in the form attached to the invitation of the meeting, accurately completed and signed by the shareholder and the proxy holders which has been completely affixed the duty stamp;
  - a copy of the documents of the shareholders issued by the government agency containing the details specified in paragraph 1.1 above, certified true by the Shareholder;
  - an original documents of the proxy holder issued by the Government Agency containing detail specified in paragraph 1.1 above.
- 1.3 an original of a valid document containing the photo of such person issued by the Government Agency, such as Identification Card, Driver Licence or Passport

#### **2. Juristic Shareholders**

- 2.1 provided in paragraph 2.2 below, in case of representative of juristic shareholder attending the meeting in person, the following documents will be required:
  - Original documents of the representative issued by the government agency containing details specified in paragraph 1.1 above;
  - A copy of affidavit of the juristic shareholders (not exceed 1 year) containing a statement indicating that such representative has been duty authorised to act on its behalf, certified true by its representative.
- 2.2 In case where the juristic shareholder is represented by a proxy (a representative of juristic shareholder appoint another person attending the meeting):
  - A proxy in the form attached to the invitation of the Meeting, accurately completed and signed by the shareholder and the proxy holder;
  - A proxy of the juristic shareholders (not exceed 1 year) containing statement indicating that such representative has been authorised to act on its behalf, certified true by its representative;
  - Original documents of the proxy holder issued by the government agency containing the details specified in paragraph 1.1 above.

#### **3. Non-Thai Individual Shareholders or Non-Thai Juristic Persons Established under Foreign Laws**

Subject to the provisions set out below, paragraph 1 and 2 shall apply mutatis mutandis to shareholders who are non-Thai or juristic persons established under foreign laws, as the case may be:

- 3.1 Affidavit of juristic persons may be issued by the government agency of the country in which such juristic person has been established or by its authorised officer (not exceed 1 year). However, the Affidavit of the juristic person must contain details regarding its name, name of the person authorized to sign on its behalf and relevant conditions or limitation and its registered office.
- 3.2 Original documents which are neither in Thai nor in English must be submitted together with Thai or English translation, certified true and correct by its authorized officer (if any).

A shareholder or a proxy may register and submit the required documents or evidence for inspection at the meeting from 1:00 pm. on April 24, 2019.